



KE Meeting 5

Date: 18th February 2019
Time: 1800hrs – 2100hrs
Venue: Lecture Theatre 1

Attended:

Jean Claude Scicluna	Naomi Attard	
Carla Galea	Omar Chircop	Chiara Vassallo
Michael Piccinino	Nico Muscat	Mattea Fenech
Eman Haber	Nicola Kirkpatrick	Rachel Micallef (MAKE)*
Edward Degabrielle	Celine Cuschieri Debono	David Mallia
Denise Gatt	Yacopo Baldacchino	Duncan Muscat
Bernard Micallef	Nathan Grech	Kleaven Pisani
Raiden Psaila	Sean Ellul	Sean Grech (GUG)
Julia Zammit (SHS)*	Keith Grima (SDM)*	

Excused:

Lara Attard	Yasmine Ellul	Beppe Galea
Joslyn Saliba	Martina Tabone	Charlotte Axisa
Anne Camilleri	Matthew Gauci	Eunice Bonello
Matthew Xuereb	Clint Meli	Jillian Spiteri
Karl Andrew Schembri	Anthony Rizzo	Gabriel Mallia
Sabrin Abugrin	Elisa June Campbell	Owen Grech



Absent:

Nigel Micallef	Kyle Mangani	Adam Pace
Laura Cuschieri	Owen Micallef	Gail Axiak
Husam Albahlani	Nathan Gatt	Julian Demicoli
Matthew Vella	Francesco Refalo	Matthew Galea
Damian Cuschieri	Yvette Farrugia	Keith Pace
James Nicholas Spiteri Cornish	Julian Bonello	Matteo Camilleri
Roderick Baldacchino	Anthony David brincat	Yolande Newton
Johann Agius	John Montebello	Jean Karl Micallef Grimund
Robert Tabone	Nicole Tabone	Amy Christina Slater
Tiziana Gatt	Naomi Baldacchino	Nicola Camilleri
Michelle Cortis	Anabel Muscat	Maria Azzopardi
Neville Decelis	Robyn Elishah Vella	Daniel Formosa
Kleaven Pisani	Raiden Psaila	Naomi Deguara



1. Approval of Agenda

All in favour

Agenda approved.

2. Approval of minutes of KE

All in favour

Previous Ke minutes approved.

3. UM Collective Agreement

Practical Result

Edward: FHS no problems usually. The practical mark is published right after the practical period.

Sean E.: Does it make a difference if the practicals are published before?

Edward: Usually the practical results are there straight away.

Michael: The practical can be applied throughout, law students have the law clinic, so we can know there and then

Celine: Practical of the same nature through the university

Omar: Maybe change the word practical

Nathan: Will a presentation be included in this case?

Nicola: Yes agreed

Edward: There is usually an informal consultation period, hence why "practicals" in particular.



Celine: we say that the results should be given straight away as a rule.

Bernard: We could include oral examinations too.

Sean E.: Presentations should fall in this category. For practicals there is a reason because there is the element of practice.

Celine: do you think it is beneficial?

Chiara: it is good to know the presentation part so that you know how much you need work for the next assessment.

Edward: Practical have a reason for this as they are considered as a study unit.

Michael: from a lecturer point of view, this depends on the workload and in the case of the practical it should not be that much since they know straight away if you passed or not. Hence, we need to keep in mind.

Chiara: they should say it straight away

Edward: I think the one week is more than enough, therefore a week from the last day of examination.

Celine: Subclause on what practical defines.

Naomi: We cannot do this as not everyone is present, and we are not targeting the whole institutes, faculties or centres.

Jean: Keep everything as basic as possible, then we can do a working group.

Proposal: In the case of practical examinations, results should be published within 1 week from the last day of the said practical examination session. A practical examination session should be defined as appropriate by the respective faculty boards.



All members present unanimously voted in favour to this proposal.

Year Long Study Units – Unofficial Results

Edward: This applies to all courses, and an unofficial result should be issues.

Michael: It is done in our course.

Sean E.: it is done in ours too.

Edward: It doesn't happen in all courses and they are not obliged to.

Proposal: In the case of yearlong study units with multiple assessments during the January and June examinations, must have the result of each component published as an unofficial mark on esims with the stipulated deadline of the examinations session it is held in.

All members present unanimously voted in favour to this proposal.

Portfolios

Edward: Portfolios is specific to FHS placement portfolios like of Radiology.

Jean Claude: I think we should leave that and discuss it during the assignment section

Exam Publishing Deadlines

January Results

Yacopo: Practical every week, 2 and 3 mainly biology and chemistry and these pile up and they cannot correct it in 3 weeks. Revision of paper should be published before the beginning of the term.



Jean: Do you think that the revision of paper should be a point in the Collective Agreement?

Michaeli: University does the revision of paper to give you the feedback

Chiara: However, there were cases that the revision paper result too long to be published and hence they had to study for their resit.

Bernard: It should be a priority fro those who failed the study unit.

Eman: A week or more should be given. First week of august the results are still coming out, so you have a very short period to apply and get the result.

Michael: you need to see the time framework especially for the week of application.

Celine: It is not our problem if they skip the deadline.

Michael: We need to keep in mind the administration who publish the results.

Jean: they shouldn't take a long, just a day or two. The delay is from the faculty, institute or centre

Nathan: Per semester the examination, Article 49 of undergrad act that assessment was done in semester 2.

Celine: We should add the clauses of the Education Act

Denise: The collective agreement, should be short and concise on these things not include the education act.

Naomi: We should add the student charter, not clauses from it

Celine: We should include sanctions and violations

Naomi: It is not up to us, they have boards to take care of that.

Michael: In every job, the employer should be acted not take them to court. There is already the disciplinary board up to the Rector's discretion



Nicola: We should not write about it, we should inform the students.

Jean: Student reps and associations and KSU should know these things and push these to the students.

Celine: We should include all the acts within the collective agreement.

Naomi: Be it in the collective agreement or not, they still need to abide by the law.

Celine: we need to show force with the acts

Michael: But it does not make sense that we make the lecturers abide to the Law, the law is the Law.

Jean: we will not include the acts

Eman: study units with 2 credits and have an exam, presentation and assignment., which is too much for just 2 credits.

Naomi: True, however you should discuss this during the faculty board meeting.

Edward: Written exams deadline needs to be between the student and lecturers requirements. We need it justified, and 3-4 weeks should have ample time to work and you cannot force a lot of work on the lecturers. Should we propose per department or one rule?

Michael: the results should be signed by the Faculty Officer, the problem with departments, the University wants to have it all out at once. In my case I am not a student of a department but multiple, so it is very difficult per faculty.

Edward: If you have more than one department, which one will they choose? It should be the last day of the faculty examinations and they should start working during the examination period.

Celine: We should choose a particular date?



Naomi: Weeks are better as the exam period is not static

Denise: They have a lesser load in the September session so results should not take too long to be published. We had an issue once that they were published after fresher's week of the next academic year.

Proposal: For the January session, Examination results should be submitted to the Faculty Office not later than 3 weeks from the final day of examination for the respective Faculty.

All members present unanimously voted in favour to this proposal.

May/June Session

Michael: June, it is the same if we are proposing 3 weeks.

Edward: This is beneficial for us if they are late to publish, they still need to be out.

Nicola: But we are speaking regarding faculty, as the faculties finish at different times.

Proposal: For the May/June session, Examination results should be submitted to the Faculty Office not later than 3 weeks from the final day of examination for the respective Faculty.

All members present unanimously voted in favour to this proposal.

September Results

Eman: It is close the year after, at times we had results published two weeks in October.



Naomi: what about revision of paper?

Jean: This is different than the others

Omar: At least until the beginning of the next scholastic year

Jean: Within one week.

Edward: This year the continuing students started at oct, next year it will be back to September.

Eman: It happened because 1st of October was a Monday. We are still going to get into the next academic year.

Michael: Every semester has 14 weeks of lecturing

Omar: In our case we start later so we should do it according to faculty.

Naomi: Ideally, we follow the academic calendar, since it is fixed.

Michael: We do it as it is now, they still have a week, so we are not unrealistic.

Mattea: I think it should be reinforced rather than changing the wording

Celine: We should put in consequences and sanctions to the lecturers.

Naomi: Waht we are discussing is only a clause not the whole agreement and it should not be our call to add sanctions.

Celine: We do it in the rest of the agreement too.

Edward: We cannot do that there is the disciplinary board, therefore there is no need for clauses to discipline.

Michael: It is the Rector's role, to decide the disciplinary, not the collective agreement.

Jean: We should voice that there should be sanctions but not include it in the collective agreement.

Denise: They will not accept our proposals if there is the element of sanctions.



Proposal: For the September session, Examination results should be submitted to the Faculty Office not later than the end of the third week of September.

All members present unanimously voted in favour to this proposal.

Assignment Submission

Michael: The focus should be on title issuing.

Jean: Assignment title issuing, minimum time to work and time to the examination period.

Celine: It is best that we calculate in weeks from the issuing of the deadline

Nico: We proposed that by week 9, we should have all the titles

Naomi: how about the deadline?

Nico: Very close to exams, a week or less.

Naomi: How about setting the deadline a number of weeks from the exam period?

Michael: Deadline should be 5 weeks before the exam period and it is up to your discretion on when you should work on the assignment.

Proposal: The final assignment title should be issued at least 5 weeks prior to the start of the exam session and submission deadline.

All members present unanimously voted in favour to this proposal.



Revision of Paper

Edward: Since the administration takes long to publish results, there are students who undertake the resit exam without needing to. There is not just one lecturer to review the exam paper but multiple. I think it should be more of priority to those who failed the exam rather than those students who apply for a revision of paper to improve their mark.

Jean: Deadline to apply for a revision of paper is 7 days.

Edward: The deadline should be more than 7 days so that the papers will be corrected earlier and results will be issued faster.

David: Should we include that feedback should be included

Edward: If we add feedback, the issuing of results will take longer.

Proposal: Results of a revision of paper should be published, with preference to candidates who are revising an examination in which they obtained a fail grade, and not later than 2 weeks prior to the start of the September session.

All members present unanimously voted in favour to this proposal.

2. University of Malta Student's Charter

Prof De Lucca gave a brief introduction on the idea behind the student charter, its principles and how the student charter will be reviewed on the board. He also stated that these should be promoted heavily in order for the students to be aware of what it entails and what is expected from them and other entities which are included in the document. Prof De Lucca described the difference between the Collective Agreement



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and Student Charter and that they should not be considered the same as they include different entities.

Jean Claude: Motion to postpone discussions on the student charter to another KE meeting.

All in favour.

Motion passed.

Meeting adjourned.